

# PARTY RULES AND REGULATIONS (CONTRACT)

Woodland Hills 818 999.1533 | Culver City 310 915.1133 | Burbank 818 567.9945  
Altadena 626 791.4944 | Manhattan Beach 310 379.2600 | West Los Angeles 323 782.3852

Party Date/Day: \_\_\_\_\_ Party time: \_\_\_\_\_ Party Location: \_\_\_\_\_

Parent Name: \_\_\_\_\_ B-day Child Name: \_\_\_\_\_

Book# \_\_\_\_\_ Invoice # \_\_\_\_\_ Deposit (non-refundable, non-transferable):\$ \_\_\_\_\_

**Due to any unforeseen emergency that may result in party cancellation**, you must notify the appropriate facility for other options. Your party may be rescheduled to a weekday evening only.

**X** \_\_\_\_\_

**Arrival time** for your upcoming party is **no earlier than 10** minutes before the beginning of your party. **Timely departure is required.** Early arrival or late departure will result in charges of **\$75.00.**

**X** \_\_\_\_\_

**Clean socks are required for everyone entering the facility.** We suggest you provide kids and adult socks for your guests. **X** \_\_\_\_\_

If you are having a 3 Star party or providing your own paper goods, they **must be dropped off** at the facility **a few days prior** to your party.

If you are providing your own entertainment, please notify us at the time your party is being confirmed. There are no live animals, no piñatas, and no confetti allowed. **No decorations are to be pasted onto the walls. Presents are not to be opened at the facility.**

**Suggested Foods:** Sandwiches, bagels, salads, veggie platters, fruit trays, chips and dip, chicken, finger foods. All food must be brought in plastic containers or on disposable platters.

**Things you may NOT bring in:** Excessive amount of food, plug in coffee makers, food warmers, no chafing dishes. **No glass containers of any kind (bottles, platters, bowls).** No outside pizza (a fee of \$10.00 per pizza will be charged for outside pizza), no rice, pasta or noodles of any type. Kosher pizza allowed for private parties. All fruit and vegetables must be pre-cut. No candy, ice cream cakes or ice cream, no Jell-O, fruit roll-ups, or raisins. Pizza can be purchased at an additional price. Coffee or tea must be brought in disposable containers. **X** \_\_\_\_\_

**All children ages 9 months to 14 years old are considered to be attending children whether they are participating or not.** **X** \_\_\_\_\_

For parties of 30 or more kids, teething parties and parties with excessive amount of food and decoration setup, 18% service charge will be automatically added to your bill. **X** \_\_\_\_\_

Balance of your party, additional kids, extra party time, upgrades to your package, gratuities and other purchases must be paid at the time of your party. **X** \_\_\_\_\_

**Please review, initial, sign, date and fax to the appropriate facility stated above as soon as possible.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date